President Vice President

MEMORANDUM

TO:

ALL CONCERNED

The Executive Branch

FROM:

Sherrick Roanhorse, Chief of Staff

Office of the President & Vice President

DATE:

January 31, 2011

RE:

Two-hour (2) Delay

Due to the recent snowstorm in the Window Rock area and across the Navajo Nation, the President has granted a two-hour (2) delay and administrative leave for all employees this morning. Until further noted, all offices shall be in full operation by 10:00 am today.

Please coordinate with your respective workplace(s) and drive safely. If you have further questions, please contact our office at (928) 871-7000.

XC:

Ben Shelly, President Rex Lee Jim, Vice President Johnny Naize, Speaker File